

Guidelines for Access and Use of NCFL Shared Chemical Laboratory

1. Each person requesting access must complete Chemical Safety Training provided by Virginia Tech Environmental Health and Safety Services (EHSS). This training may be taken in person as a session with Donald Conner, or as an online training session. The online session may be accessed at <http://www.ehss.vt.edu/train.php> . Scroll down to Chemical Safety and select Laboratory Safety – Lab Workers, Grads, Post Docs. Carefully and thoroughly read the information and answer the questions on the final quiz. You must score an 85% or higher in order to “pass”.

If training was taken “in person”, e-mail a scanned PDF of the training certificate to ictasbld@vt.edu . If training was taken online, e-mail a PDF of the quiz results page to ictasbld@vt.edu .

2. Read and understand the University’s Chemical Hygiene Plan. This may be accessed online at: http://www.ehss.vt.edu/programs/HCM_program_online.php
3. Provide a written protocol outlining the procedures to be used in the laboratory, including any chemicals to be used, personal protective equipment necessary, and waste disposal procedures. This may be provided in electronic format by e-mailing to ictasbld@vt.edu . or paper copy sent to the Lab Safety & Compliance Manager (0193).
4. Schedule a time with Jeff for a “laboratory orientation”. This orientation will consist of reading and understanding laboratory specific procedures, a physical walk-through of the NCFL Chemical Laboratory facility and instruction on proper personal protective equipment needed, waste disposal procedures, spill procedures, etc.

Note: Do not “share” access with anyone else. If someone asks for admittance, please direct them to Susette Sowers at the front desk or call the Lab Safety & Compliance Manager. Sharing access is a violation of NCFL policy and may lead to permanent removal of access.

If you have any questions or concerns, please contact Lab Safety & Compliance Manager.